

**HATFIELD BOROUGH COUNCIL
REGULAR MEETING
April 16, 2025**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

NOMINATION AND ELECTION OF COUNCIL PRESIDENT PRO TEMPORE: Manager Snyder informed Council at this time Council will recognize nominations for Council President Pro Tempore.

Motion: A motion was made by Councilmember Kroesser to nominate Larry Burns as Council President Pro Tempore. The nomination was seconded by Councilmember Fagan and unanimously approved with a vote of 3-0.

CALL TO ORDER AND ROLL CALL:

ROLL CALL

- () Jason Ferguson, President -Arrived 7:06
- () Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser

- () Mayor Mary Anne Girard

The record shows that three members of Council were present at roll call, as well as, Solicitor; Andrew Knox, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, and Assistant Manager; Kathryn Vlahos.

1. Motion to Approve the April 16, 2025 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Kroesser for Approval of the Meeting Agenda, April 16, 2025 Regular Meeting Agenda. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES: Motion to Approve the Minutes of the March 5, 2025 Workshop Meeting and the March, 2025 Regular Meeting

Motion: A motion was made by Councilmember Burns to Approve the Minutes of the April 5, 2025 Workshop Meeting and the April 19, 2025 Regular

Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

3. **PUBLIC INPUT:** President Ferguson asked if there was any Public Input. There was no media present.

4. **ANNOUNCEMENTS:** Manager Jaime E. Snyder made the following announcements.

- Next Borough Council Meetings May 7, 2025 Workshop Meeting and May 21, 2025 Regular Meeting at 7:00PM in Council Chambers
- Spring Town Hall is Scheduled for Wednesday, May 14, 2025 at 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, April 28, 2025, at 6:00PM in the Community Room
- HEROC is Scheduled to Meet Wednesday, April 23, 2025, at 8:00AM in Council Chambers
- Earth Day Events are Scheduled for the Week of April 21, 2025
- MCPC Steering Committee Community Open House is Scheduled for Monday, April 28, 2025 at 6:00PM in Council Chambers
- Conditional Use Hearing for 462 Farview Avenue (also known as N. Farview Avenue) for an Oversized Garage is Scheduled for May 7, 2025 at 7:00PM in Council Chambers
- The Borough Offices will be Closed on Friday, April 18, 2025 in Observance of the Good Friday Holiday
- The Borough Offices will be Closed on Wednesday, April 30, 2025 from 12:00PM-1:00PM for Employee Training

5. **NEW BUSINESS / DISCUSSION ITEMS:**

A. **Payment Request No. 7 for the Utility Replacement Project to KBC Construction LLC**

Manager Snyder explained that this payment request number 7 is for the sanitary sewer work that was completed on North Main Street.

B. **April 2025 Hatfield Police Department Report**

Lieutenant Graham was present at the meeting and presented his report to council.

6. **OLD BUSINESS:**

A. **Resolution 2025-06 Recognizing Safe Digging Month**

Manager Snyder stated that this is an annual resolution and it is on for consideration tonight.

B. 2025 PSAB Voting Delegate and Alternate

Manager Snyder explained that she is the only person that is signed up for PSAB so she can be the PSAB voting delegate for the Borough.

7. ACTION ITEMS:

A. Motion to Consider Resolution 2025-06 Recognizing Safe Digging Month

Motion: A motion was made by Councilmember Kroesser to Approve Motion to Approve Resolution 2025-06 Recognizing Safe Digging Month. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Appointing Borough Manager, Jaime E. Snyder, as the 2025 PSAB Conference Voting Delegate

Motion: A motion was made by Councilmember Kroesser to Approve Motion to Appoint Borough Manager, Jaime E. Snyder, as the 2025 PSAB Conference Voting Delegate. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Consider Payment Request No. 7 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$372,051.63 (three hundred seventy-two thousand fifty-one dollars and sixty-three cents)

Motion: A motion was made by Councilmember Burns to Approve Payment Request No. 7 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$372,051.63 (three hundred seventy-two thousand fifty-one dollars and sixty-three cents). The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion:	A motion was made by Councilmember Fagan to Approve the payment of the bills. The motion was seconded by Councilmember Burns.
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President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

9. ADJOURNMENT:

Motion:	A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of April 16, 2025. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 4-0. The meeting adjourned at 7:17 PM.
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Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant Manager