

**HATFIELD BOROUGH COUNCIL
REGULAR MEETING
May 21, 2025**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

ROLL CALL

(X) Jason Ferguson, President
(X) Richard Girard, Vice President
(X) Larry Burns
(X) James Fagan
(X) Michelle Kroesser

(X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Solicitor; Ferrell Townsend, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, and Assistant Manager; Kathryn Vlahos.

1. Motion to Approve the May 21, 2025 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Kroesser for Approval of the Meeting Agenda, May 21, 2025 Regular Meeting Agenda. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES: Motion to Approve the Minutes of the April 2, 2025 Workshop Meeting and the April 16, 2025 Regular Meeting

Motion: A motion was made by Councilmember Girard to Approve the Minutes of the April 2, 2025 Workshop Meeting and the April 16, 2025 Regular Meeting. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. There was no media present.

4. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.

- Next Council Meeting June 18th Workshop / Regular Meeting @ 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, June 23, 2025, at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, May 28, 2025, at 8:00AM in Council Chambers
- The Hatfield Borough Offices will be closed on Monday, May 26, 2025, in Observance of the Memorial Day Holiday
- The HMHS is Scheduled to Meet on Tuesday, May 27, 2025, at 7:00PM in Council Chambers
- Hatfield 250 Living History Day is Scheduled for Saturday, May 31st from 10:00AM - 3:30PM at School Road Park
- Founder's Day is Scheduled for Saturday, June 14th from 12:00PM-4:00PM at Centennial Park

5. NEW BUSINESS / DISCUSSION ITEMS:**A. Utility Replacement Project Payment Request No. 8**

Manager Snyder explained that Items A, B, and C under New Business on tonight's agenda pertain to payments related to the Utility Replacement Project. She noted that Item No. 8 requires a slight adjustment to the payment amount due to a subcontractor's failure to submit their certified payroll for a portion of the work. The adjusted payment amount is \$164,866.50. This item is on the agenda for Council's consideration and approval this evening.

B. Utility Replacement Project Payment Request No. 9

Manager Snyder explained that this payment is for the Utility Replacement Project is in the amount of \$33,813.90 this is on for consideration tonight.

C. Utility Replacement Project Payment Request No. 10

Manager Snyder explained that this payment is for the Utility Replacement Project in the amount of \$2,745.00 and is on for consideration tonight.

D. 2025 Spring Town Hall Recap

Manager Snyder reported that the Spring Town Hall was well attended and received positive feedback from residents. The majority of those in attendance expressed interest in preserving the Heather Meadows Pond, with many supporting the inclusion of aquatic life and the development of wetlands in the area. However, Manager Snyder also noted that she received emails from residents who viewed the Town Hall online, and some of those individuals expressed a preference for filling in the pond. Overall, there is a diversity of opinions among the community regarding the future of the pond.

6. OLD BUSINESS:

A. Resolution 2025-08 Recognizing National EMS Week

Manager Snyder explained that this resolution was presented at the May Workshop Meeting and is on for consideration tonight.

B. Resolution 2025-09 Recognizing Public Works Week

Manager Snyder explained that this resolution was presented at the May Workshop Meeting and is on for consideration tonight.

C. Resolution 2025-10 Closure of Certain Borough Roads

Manager Snyder explained that this resolution was presented at the May Workshop Meeting and is on for consideration tonight.

7. ACTION ITEMS:

A. Motion to Consider Resolution 2025-08 Recognizing National EMS Week

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2025-08 Recognizing National EMS Week. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Consider Resolution 2025-09 Recognizing Public Works Week

Motion: A motion was made by Councilmember Fagan to Approve Resolution 2025-09 Recognizing Public Works Week. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Consider Resolution 2025-10 Authorizing the Closure of Certain Borough Roads for Hatfield Borough's Founder's Day Event

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2025-10 Authorizing the Closure of Certain Borough Roads for Hatfield

Borough's Founder's Day Event. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Consider Payment Request No. 8 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$224,595.00 (two hundred twenty-four thousand five hundred ninety-five dollars)

Motion: A motion was made by Councilmember Burns to Approve Payment Request No. 8 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$224,595.00 (two hundred twenty-four thousand five hundred ninety-five dollars). The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Consider Payment Request No. 9 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$33,813.90 (thirty-three thousand eight hundred thirteen dollars and ninety cents)

Motion: A motion was made by Councilmember Kroesser to Approve Payment Request No. 9 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$33,813.90 (thirty-three thousand eight hundred thirteen dollars and ninety cents). The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

F. Motion to Consider Payment Request No. 10 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$2,745.00 (two thousand seven hundred forty-five dollars)

Motion: A motion was made by Councilmember Burns to Approve Payment Request No. 10 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$2,745.00 (two thousand seven hundred forty-five dollars). The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion:

A motion was made by Councilmember Burns to Approve the payment of the bills as amended by changing payment #8 to \$164,866.50. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

9. ADJOURNMENT:

Motion:

A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of May 21, 2025. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 5-0. The meeting adjourned at 7:29 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant Manager